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| APPLICATION FORM FOR AN O.C.G. COMPLETION CERTIFICATE  And  REQUEST FOR THE O.C.G. OFFICE TO TRANSFER YOUR COMPLETION DETAILS TO TEACHING COUNCIL | **OCG** |

**Candidates who have completed all OCG requirements including Gaeltacht requirement are asked to complete this form and forward to the OCG Office at** [**scgocg@protonmail.com**](mailto:scgocg@protonmail.com) **A pdf copy of the Completion Certificate will issue to you in due course from the OCG Office. We will, with your permission forward your completion details directly to Teaching Council so that they may update your registration status.**

**Details that will forward to the Teaching Council are :\* ‘YOUR NAME’, ‘TEACHING COUNCIL NUMBER’,’OCG route’ and we will indicate ‘COMPLETE’ after your name.**

**If permission is not given by you to forward details directly to the Teaching Council then a Completion Certificate will issue to you in due course and you will be required to forward the Completion Certificate to the Teaching Council yourself.**

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| **Do you give permission for above details\* to Transfer to the Teaching Council so that they may update your registration status?** | | **YES NO** delete as appropriate | | |
| **YOUR NAME:** | |  | | |
| **YOUR OCG NUMBER FOR THIS YEAR** | |  | | |
| **TEACHING COUNCIL NUMBER:** | |  | | |
| **ASSESSMENTS COMPLETED:** | | | | |
| *Please indicate below the academic year(s) in which you passed each individual module and the examination, Easter or Autumn.* | | | | |
|  | | Academic Year Passed | Easter Examination | Autumn Examination |
| Múineadh na Gaeilge/Teaching of Irish | |  | or |  |
| Triail Scríofa/Written Assessment | |  | or |  |
| Triail Chluastuisceana /Aural assessment | |  | or |  |
| Triail i Labhairt na Gaeilge/Oral Assessment | |  | or |  |
|  | | | | |
| **GAELTACHT COURSE ATTENDANCE:** | | | | |
| *You must attach with email Gaeltacht Course attendance certificates (clear copies/pdf ) for each week of attendance.* | | | | |
|  | Gaeltacht Course/College attended | | From: (date) | To: (date) |
| Week 1 |  | |  |  |
| Week 2 |  | |  |  |
| Week 3 |  | |  |  |
|  | | | | |
| **VERIFICATION OF 120 DAY ADAPTATION PERIOD**  **120 days working as a mainstream classteacher** | | | | |
| You are required to provide verification of 120 days completed in a mainstream classteacher position in a school or schools since registering with the Teaching Council. You may provide (A) a completed OCG Practice Statement(s)/Ráiteas Cleachtais (available at [www.ilrweb.ie](http://www.ilrweb.ie) **or** (B)you may attach a scan of a letter(s) on school stationery **or** (C) scan of an email(s) from principal(s) to you, from school email address, indicating number of days spent in a mainstream classteacher position.Where there are multiple schools a combination of (A), (B) and (C) will be acceptable. Letter or email must state that days were acquired in a **‘mainstream classteacher position’** ie you were with a class as classteacher for the duration of each day. | | | | |

**(DO NOT POST THE FORM)**

**Complete and attach scans/pdf of Gaeltacht Course certificates for weeks completed and 120 day verification(s): You should forward this completed form and all attachments in 1 email only to**

[**scgocg@protonmail.com**](mailto:scgocg@protonmail.com)