

S.C.G. & O.C.G. - Result Appeal Process

I. APPEAL APPLICATION.

- a. Upon receipt of your results or upon viewing your Exam Script you may decide that you would like to appeal a particular exam grade. If you decide that you would like to appeal a particular exam script/grade you will have to forward an Appeal request by email to the Irish Language Requirement Office (to appeals.scgocg@protonmail.com). The subject line of this email should state the word 'APPEAL'. In the email state; name, whether SCG or OCG, your exam/assmt. Number and the specific module(s) you wish to appeal.
- b. The appeal re-check fee is €50 per module and this must be paid online at www.ilrweb.ie/ EASY PAYMENTS PLUS/ SCG OCG Miscellaneous Fees/Appeal Fee. (This fee is a processing fee and is non-refundable).
- c. Both the Appeal request email and the online payment must be effected **on or before 1.00pm on Tuesday, 8th June, 2021, the appeal closing date, in order for your appeal to proceed.**
- d. Please note that both email and payment must be received by the above deadline.
- e. On receipt of an Appeal request email and online payment the Exam Script will be sent to an Appeal Examiner for re-marking.
- f. This Examiner will be different from the Examiner who originally marked your work.
- g. In the interests of equity and fairness the re-marking on appeal is carried out in accordance with the same marking scheme as used in the initial marking.
- h. The appeal process exists to ensure that the marking scheme has been applied consistently and fairly to your work. Examiners can award only those marks due to you according to the marking scheme.
- i. On appeal your grade could be upgraded, could remain the same, or could be downgraded.
- j. Appeal results will issue on or before Wed. 16th June, 2021.