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| **APPLICATION FORM FOR AN O.CG. COMPLETION CERTIFICATE**The Irish Language Requirement Office will issue a completion certificate to candidates who have satisfied the requirements of the O.C.G. | **OCG** |

**Who may apply for an O.C.G. Completion Certificate:**

1. A candidate who has completed and passed the four modules of the O.C.G. (Assessment of the Teaching of Irish, Written Assessment , Aural and Oral Assessments) and who has satisfied the three weeks, Gaeltacht attendance requirement may apply for an O.C.G. Completion Certificate.

Or

1. A candidate who has been granted an exemption from parts of the O.C.G. and who has completed and passed the Assessment of the Teaching of Irish module and who has satisfied the three weeks, Gaeltacht attendance requirement may apply for an O.C.G. Completion Certificate.

PLEASE NOTE THAT CERTIFICATES WILL ONLY ISSUE WHEN CANDIDATES HAVE SATISFIED THE REQUIREMENTS AT 1 OR 2 ABOVE. CANDIDATES MUST APPLY FOR A COMPLETION CERTIFICATE.

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| *Please use block letters:* |
| **NAME:** As you wish it to appear on the certificates |  |
| **EMAIL ADDRESS:** |  |
| **ADDRESS:** Address to which you would like the certificate sent. Please write clearly. |  |
| **DATE OF BIRTH:** |  |  |  |  |  |  |  |  |  |  |
| **P.P.S. NUMBER:** |  |  |  |  |  |  |  |  |  |  |
| **TEACHER NO./PAYROLL NUMBER:** |  |  |  |  |  |  |  |  |  |  |
| **MOBILE PHONE NUMBER:** |  |  |  |  |  |  |  |  |  |  |
| **HOME PHONE NUMBER:** |  |  |  |  |  |  |  |  |  |  |
| **ASSESSMENTS:** |
|  |
| *Please indicate below the academic year(s) in which you passed each individual module and the assessment, Easter or Autumn.* |
|  | Academic Year Passed | Easter Assessment | Autumn Assessment |
| ASSESSMENT OF THE TEACHING OF IRISH |  |  or |  |
| Number of days of 120 required days completed | Number of days=\_\_\_\_\_ | Please attach any new practice statements to update days. |
| WRITTEN ASSESSMENT |  |  or |  |
| AURAL  |  |  or |  |
| ORAL |  |  or |  |
|  |
| **GAELTACHT COURSE ATTENDANCE:** |
| *You must attach and submit Gaeltacht Course attendance certificates for each week of attendance.* |
|  | Gaeltacht Course/College attended | From: (date)  | To: (date) |
| Week 1 |  |  |  |
| Week 2 |  |  |  |
| Week 3 |  |  |  |
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**Complete and attach clear scans/photos of Gaeltacht Course certificates: You should forward completed form and attached Gaeltacht Certs (and practice statements if applicable)in 1 email to** **ocginfo@mie.ie****. (DO NOT POST THE FORM)**

If you have a query in relation to the completion of this form then please contact scginfo@mie.ie.

Your certificate will issue by email within 15 working days.